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Ref. No. :JSPM/BSIOTR/IQAC/16-17/ 2442-A

Date: 20/12/2016

Action Taken Report

(1st Meeting of IQAC Semester – II A. Y.: 2016 - 17)

Item No.	Item	Actionable points	Responsible person	Work done Yes/No
1	Review of previous meeting	Review taken	—	Yes
2	Academic audit report	Compliance report of academic audit to be submitted in the next meeting. Recommended for discussion in LMC.	Dean Academics	In process.
3	Discussion on NAAC Status	Updated status of Documentation and SSR to be put up in next meeting.	Prof. P. V. Jatti All HOD	In process.
4	Discussion on Activities conducted	Submit the summary sheet of activities conducted.	All HOD	Yes
5	Any other point with the permission of chair	Follow up of Trainer for Soft skill to be taken.	Prof. Ankita Tidake	In process

Prof. P. V. Jatti
 IQAC Coordinator



Dr. T. K. Nagaraj

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