

# **JSPM's Bhivarabai Sawant Institute of Technology & Research Wagholi, Pune – 412207, India**

## **Code of Ethics for Checking Plagiarism and Malpractice**

### **1. Preface**

Bhivarabai Sawant Institute of Technology & Research (BSIOTR) has been established in 2009 under the banner of Jayawant Shikshal Prasark Mandal. It is approved by AICTE, New Delhi, DTE, and Government of Maharashtra and is affiliated to Savitribai Phule Pune University. The institute is one of the progressive and developing Engineering College of JSPM Group of Institutes in Pune.

The Institute has modern, state-of-the-art infrastructure appropriate to conduct engineering education and runs 05 under graduate (UG) programs and 02 post-graduate (PG) programs in Engineering. It has well qualified, experienced and doctorate faculties in all disciplines, engaged in teaching and research. College laboratories have modern equipment and experimental setups. Besides conventional teaching, college puts special emphasis on e-based learning and subject-oriented advanced inputs. The Departmental advisory committees consisting of well-known academicians and experts from industry, guides the departments in their academic activities.

In the present era, tons of information is available on internet and online as source material. In this context, plagiarism has become a serious problem. It is, therefore, necessary for any reputed and prestigious university to formulate well defined Guidelines to check menace of plagiarism. Accordingly, Bhivarabai Sawant Institute of Technology & Research Pune, has framed the following guidelines:

#### **2.1 Definition:**

'Plagiarism' is the unacknowledged use of some one's work as another person's own work. Plagiarism involves copying of Phrases, clauses, sentences, paragraphs, or longer extracts from published or unpublished work including from internet without giving acknowledgement.

#### **2.2 Methods of Plagiarism:**

- a) Quoting directly another person's language, data, illustration, tables, etc. Without due acknowledgement of the source.
- b) Copying a section of book/article/report/monograph/dissertation/thesis without proper citation.
- c) Buying, stealing or borrowing assignments, experiments/results.
- d) Paragraphing the work of others without due acknowledgements.
- e) Using ideas of someone else without crediting the originator.
- f) Copying, cutting and pasting from the internet or online source and submitting as one's own work without giving proper reference/citation.

#### **2.3 Self-Plagiarism**

Copying/reproducing, in part or whole one's own published work without giving proper citation of that work.

### **3. Important Rule to avoid the Plagiarism:**

- (a) Always give the due credit to the original author (s) and give the proper citation with proper reference.
- (b) Place the sentence in inverted commas, if you quote text verbatim.

#### 4. Detection of Plagiarism:

- a) Candidate shall submit the report generated on the plagiarism checking software like Turnitin / Ithenticate / Viper / or similar type of software, of his draft thesis along with a soft copy of the draft thesis for the consideration of Departmental Research Committee.
- b) He/ She shall also submit a declaration (Annexure-I) to be recorded on the plagiarism report obtained from the software.
- c) The exclusion at the time of performing the check should be limited to the following:
  - (i) Quotes
  - (ii) Bibliography
  - (iii) Phrases
  - (iv) Small matches up to 10 words
  - (v) Small similarity less than 1%
  - (vi) Mathematical Formula
  - (vii) Name of Institutions, Departments etc.

#### 5. Procedure for reconciliation of plagiarism reports:

(5.1) If a draft thesis is found plagiarized and is reported to Departmental Research Committee (DRC) then the DRC shall call the candidate to hear the candidate's view. On hearing the candidate, the DRC shall submit its recommendations keeping in view of the following guidelines:

- (a) The similarity between documents is within the limit (not more than 20%) for putting some original results in proper context and all original sources are given with proper references. The similarity is not of such nature which directly affects the original findings of research. No further action is required. Candidate may be permitted to submit the thesis.

Similarity contents are from candidate's previous published work without proper citation. Candidate will be required to resubmit the work with proper citations. If the published work is co-authored by the others, the researcher shall submit a consent letter from co-author(s) and publisher permitting him to use the work in his thesis.

- (b) **Low- level plagiarism:** When the plagiarism is a result of negligence or without intent to cheat and the similarity between documents marginally outside the limit, the candidate may be allowed to resubmit the work with proper citations.
- (c) **Mid- level Plagiarism:** Failure to cite proper citations, copying few paragraphs only. Intent to cheat is very low and may be due to lack of knowledge. The similarity between documents is outside the limit. The candidate may be allowed to resubmit the work with proper citation and with a warning not to repeat the mistake again otherwise registration in the programme will be cancelled.
- (d) **High- level plagiarism:** intentional and deliberate practice to copy the work done by someone else. Large amount of data taken from someone else's work, art work copying, source code copying etc.,. Intention to cheat is very clear. The candidate's registration may be cancelled.

(5.2) The thesis resubmitted as recommended by the Departmental Research Committee in view of above mentioned clauses (5.1) (a) to (d), will be again placed before Departmental Research Committee and the candidate will also be required to be present to substantiate the necessary improvements made by him in the thesis.

**Bhivarabai Sawant Institute of Technology & Research, Pune**

**Plagiarism Verification**

1. Name of Student(s)/ Researcher: .....
- .....
2. Title of the Thesis: .....
- .....
3. Faculty: .....
4. Name of Supervisor: .....
5. Official Designation & Address: .....
- .....

The above thesis was scanned for similarity detection. The report is as follows:

Software used ..... Date.....  
Similarity Index: ..... Total word count.....

The report is attached for the review by the Researcher / Supervisor

Sign. of Student(s)

The plagiarism report of the above thesis has been reviewed by the undersigned

The similarity index is below accepted norms.

The similarity index is above accepted norms, because of the following reasons:

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The thesis may be considered for submission to the University. The software report is attached.

Sign. of Student(s)

Sign. of Supervisor

Sign of HOD  
with seal

Sign of Principal  
with seal